

No. CEA-12011/240/2025
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029
Dated: 03rd April, 2025

Election No. 02/2025-26

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Election of the Unifed Federation of Import & Export Cooperative Limited, Ajit Singh Nagar, Vijayawada, Andhra Pradesh

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Collector/Magistrate Vijayawada, Andhra Pradesh** as Returning Officer for conducting Elections as under:

| <u>Unifed Federation of Import & Export Cooperative Limited, Ajit Singh Nagar, Vijayawada, Andhra Pradesh</u> | |
|--|--|
| Delegate Election | 18 Societies/Organization |
| Number of Board of Directors | 07(General-04, Women- 2 & SC/ST-1) |
| Office Bearers (2) | (iii) Chairman -01 & (ii) Vice Chairman- 01 |

2. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Registered Bye-Laws of the Society is in-correct with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such in-consistent provision and decision taken by CEA in this regard shall be final.

3. RO may submit proposal for appointment of adequate number of ARO

4. The Constituency shall be as per registered and approved Bye-Laws of the Society. **Every voter member has a right to elect all the directors individually.**

5. Further, in view of Rule 19(H)(2) of the MSCS Rules 2002 as amended in 2023 with MSCS Rules as 2023, the Election Programme for conducting election of the afore-mentioned Society is enclosed for further necessary action.



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6. **Preparation of Member's List:** Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list should be drawn as on 31st March of the previous financial year which is immediately preceding to the election year. The list of members should also be got posted on website of society.
7. **Disqualification for being a director:** While scrutinizing the nomination RO is requested to refer to Sec 29, 43 and 44 of MSCS Act and also Rules 19J, 19K and 19L of MSCS Rules (as amended time to time).
8. **Report to CEA on nomination:** RO to submit the list of final contesting candidate after withdrawal stage to CEA through e-mail.
9. **Prior approval of result of Board of Director:** After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M (for members of the Board of Directors) under rule 19 M for seeking **prior approval** of the Co-operative Election Authority.
10. **Prior approval of result of Office Bearers:** After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking **prior approval** of CEA before declaration of results.
11. **Display of Notification/orders on website of society:** Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates**, and other related important documents on the website of the Society for enabling free, fair and transparent elections. The website to display a visible icon 'Elections 2025' on the top of the website prominently.
12. **Submission of account of election expenses by the candidate:** The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination.
13. Wide publicity be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state of operation. RO shall also issue a press release.
14. Instructions for filling-up of the Format- M and N have been appended below the Format M and N, the same should be scrupulously followed by the Returning Officer.
15. Copy of the election programme is attached.



Harinder

(Authorized Signatory)

On Behalf of Cooperative Election Authority

Contd—P/3

To

District Collector/Magistrate Vijayawada, Andhra Pradesh
Collectorate, Near P.W.D. Ground
Vijayawada, Andhra Pradesh-
Email- collector.ntr@ap.gov.in

Copy to:

1. Chief Promoter, Unified Federation of Import & Export Cooperative Limited, Vimal Raja Towers, Opposite Jayamma Eye Hospital, RR Peta Road, Ajit Singh Nagar, Vijayawada, Andhra Pradesh, Pin code- 520015 (mail id – unified.msos@gmail.com)

This may be ensured by C.E.O / M.D/Chief promoter that the following documents must be uploaded on Official Website of the Society.

- x. Order of CEA for appointment of Returning Officer and election programme.
- xi. Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
- xii. Provisional list of Members/Delegates who are eligible to vote.
- xiii. Publication of final list of Members/Delegates who are eligible to vote.
- xiv. List of nomination received by the Returning Officers constituency-wise.
- xv. List of nomination which has been rejected along with reasons for rejection.
- xvi. Publication of final list of contesting candidates.
- xvii. Declaration of result of Board of Directors.
- xviii. New Board of Directors and its Office Bearers.

7. The Registrar of Cooperative Societies, Vijayawada, Andhra Pradesh
8. The Central Registrar of Cooperative Societies. – for info please



19U. Account of election expenses. — (1) Every candidate at an election shall keep a separate and correct account of all expenditure in connection with the election incurred or authorised by him between the date of the order calling the election and the date of declaration of the result thereof, both dates inclusive within the period of thirty days from the date of declaration of the result.

(2) The account shall contain such particulars as may be specified from time to time in addition to the particulars referred to in rule 19W.

(3) The total expenditure shall not exceed the amount as may be specified by the Authority from time to time.

(4) Every contesting candidate at an election shall lodge with the Returning Officer an account of his election expenses within the time and in the manner specified by the Authority from time to time.

19V. Disqualification for failure to lodge account of election expenses. — If the Authority, based on a report from the Returning Officer, is satisfied that a person has failed to lodge an account of election expenses within the time and in the manner specified in rule 19U and has no good reason or justification for such failure, the Authority shall, by order published in the Official Gazette, declare him to be disqualified for being elected as, and for being, a member of the board of any society, and any such person shall be disqualified for a period of three years from the date of the order.

19W. Particulars of account of election expenses. — (1) The account of election expenses to be kept by a candidate shall contain the following particulars in respect of each item of expenditure from day to day, namely: —

- (a) date on which the expenditure was incurred or authorised;
- (b) nature of the expenditure (as for example, travelling, postage or printing etc.);
- (c) amount of the expenditure: —
 - (i) amount paid;
 - (ii) amount outstanding;
- (d) date of payment;
- (e) name and address of the payee;
- (f) serial number of voucher, in the case of amount paid;
- (g) serial number of bills, if any, in case of amount outstanding;
- (h) name and address of the person to whom the amount outstanding is payable.

(2) All the vouchers shall be lodged along with the account of election expenses, arranged according to the date of payment and serially numbered by the candidate and such serial numbers shall be entered in the account under item (f) of sub-rule (1).

(3) It shall not be necessary to give the particulars mentioned in item (c) of sub-rule (1) in respect of items of expenditure, for which vouchers have not been obtained.

19X. Notice by Returning Officer for inspection of accounts. — The Returning Officer may, within two days from the date on which the account of election expenses has been lodged by a candidate, cause a notice to be affixed to his notice board, specifying—

- (a) the date on which the account has been lodged;
- (b) the name of the candidate; and



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Cooperative Election Authority

9th Floor, Tower-E, World Trade Centre

Nauroji Nagar, New Delhi-110029

Issue Date- 03rd April 2025

Election No. 02/2025-26

ELECTION PROGRAMME

| <u>General Information</u> | | |
|-----------------------------------|--|--|
| Name of MSCS | | Unifed Federation of Import & Export Cooperative Limited |
| Registration Number & Date | | MSCS/CR-1636/2024, dtd -13.08.2024 |
| Returning Officer | | DC/DM Vijayawada, Andhra Pradesh |
| Number of Directors to be Elected | | 07 (General -04, Women – 02 & SC/ST - 01 |
| Operation Area | | Andhra Pradesh, Telangana, Karnataka, Kerala, Maharashtra, Jharkhand, Haryana, Uttar Pradesh & New Delhi |
| Regular Member/Delegate | | 18 MSCS |
| Polling Booth | | Adequate number of Polling booths be set up. |

(A) ELECTION PROGRAMME OF DELEGATE

| S.No. | Election Programme of Delegates | Date | Time |
|-------|--|--|------|
| 1, | Consideration of Nomination Delegates/passing of Resolution for sending to RO by the members societies (CEO may please ensure) | 11 th April 2025 to 10 th May 2025 | - |
| 2. | Last Date of Receiving of Resolution | 11 th May 2025 | - |



(B) ELECTION PROGRAMME OF BOARD OF DIRECTORR

| Sl. No. | Particulars | Date | Remarks |
|----------------|--|---|---|
| 1. | Publication of Provisional List of Members/Delegates, Eligible to Vote | 13 th May 2025 (Tuesday) | 11:00 A.M. |
| 2. | Time Window for Raising Objection to the Provisional List | 14 th May 2025 To 17 th May 2025 (Wednesday to Saturday) | 11:00 A.M. to 3:00 P.M. (Every Day) |
| 3. | Scrutiny of objection received to be Provisional List (if any) | 19 th May 2025 To 20 th May 2025 (Monday to Tuesday) | 11:00 A.M. to 03 P.M. (Every Day) |
| 4. | Publication of Final List of Members/Delegates, Eligible to Vote | 21 st May 2025 (Wednesday) | 11:00 A.M. |
| 5. | Issue and Filling of Nomination Form | 22 nd May 2025 To 26 th May 2025 (Thursday to Monday) | 11:00 AM to 3:00 PM (Every day) |
| 6. | Publication of List of Nomination Received | 26 th May 2025 (Monday) | 5:00 P.M. |
| 7. | Scrutiny of Received Nomination Forms | 27 th May 2025 (Tuesday) | 11:00 A.M. to 3:00 P.M. |
| 8. | Publication of List of Valid Nominations | 27 th May 2025 (Tuesday) | 05:00 P.M. |
| 9. | Withdrawal of Nominations | 28 th May 2025 (Wednesday) | 11:00 A.M. to 3:00 P.M. |
| 10. | Publication of Final List of Contesting Candidates | 28 th May 2025 (Wednesday) | 5:00 P.M. |
| 11. | Date of Polling, if Necessary | 01 st June 2025 (Sunday) | 08:00 A.M. to 04:00 P.M. and all those who have entered polling station at 04:00 P.M. or before should be allowed to cast vote. |



| | | | |
|-----|--|---|---|
| 12. | Counting of Vote | 02 nd June 2025 (Monday) | 08:00 A.M. onwards |
| 13. | Declaration of Result of Board of Directors | 03 rd June 2025 (Tuesday) | After approval of Cooperative Election Authority, New Delhi on Format 19 M |

(C) Election Program of Office Bearers

| | | | |
|----|--|--|--|
| 1. | Announcement of Election Schedule (iv) Time window for filling Nomination (v) Time Window for Withdrawal (vi) Display of list of Contesting Candidate & schedule of Election | 05 th June 2025 (Thursday) | After Declaration of Result of Board Members' result |
| 2. | Meeting of Newly Constituted Board & Publication of List for Valid Nominations, Polling (if required) | 06 th June 2025 (Friday) | 11:00 AM Onwards |
| 3. | Declaration of Result of Election of Office Bearers | After approval of Cooperative Election Authority, New Delhi on Format 19 N | |

This issues with the approval of Cooperative Election Authority.



Harinder

(Authorized Signatory)

On Behalf of Cooperative Election Authority